UNIVERSITY OF MACERATA

INTERNATIONAL MOBILITY PROGRAM

3rd EDITION - ACADEMIC YEAR 2020/21

CALL FOR APPLICATIONS FOR VISITING PROFESSORS

Article 1 – Subject
The University of Macerata, in the framework of measures for promoting and supporting the University's objectives favoring internationalization processes, issues, for the Academic Year 2020/2021, this call to foster the incoming mobility of scholars from university and research institutions abroad by providing 15 positions to be allocated to the departmental structures in order to enhance the quality and increase its research and didactic activities.

Article 2 – Visiting professor: eligibility criteria
Eligible candidates are scholars who fill positions equivalent to those of Full Professor, Associate Professor, and Assistant Professor as they exist in Italian universities in their study abroad institutions. Those who, in respect of the deadline for this call, qualify for the positions referred to in subparagraph 1, will be admitted to participate in this selection, provided they have not resided or performed their main activity in Italy for more than twelve months, even if not consecutive, during the two years prior to the deadline for this call.
Any candidate for the position of visiting professor who has retired is ineligible.

Article 3 – Period and activities of visiting professors
Visiting professors are required to collaborate for a continuative period of 90 days or 60 days (respectively type A and type B) in the first semester of the 2020/2021 academic year or in the 2nd semester of the same academic year.
Teaching activities must be carried out and subject to exceptions in the period between September 1st, 2020 and July 15th, 2021, in accordance with the organization of researcher and teaching activities within the departmental structures.
Throughout the visiting period, the University of Macerata Visiting professor must perform the following activities:

- provide at least 15 hours of ordinary teaching, in BA courses, MA/single-cycle courses and Ph.D. courses offered by the didactic structures of the University of Macerata and 'Giacomo Leopardi' School of Higher Studies, as well as through co-teaching tools, in accordance with the provisions of the didactic Regulations of University;
- carry out research activities, also with a view to presenting international projects, within the relevant hosting department, in collaboration with its research groups, on issues of common scientific interest.

At the end of their stay, the visiting professor must submit a final report in English to be validated by the head of the relevant department.
The department will confer on the visiting professor the title of "Visiting Professor", which will be recognized for the duration of the activity to be performed at the University of Macerata.

Article 4 – Hosting Department and academic supervisor
The "Hosting Department" is the relative department of the visiting professor's academic supervisor. During his/her stay, the visiting professor will be supported by a referent professor as academic supervisor, designated by the department in charge of ensuring that the visiting professor becomes successfully involved in the local academic and city life.
The hosting department will be responsible for welcoming the visiting teacher into the departmental structure and will support him/her in the performance of his/her research and teaching activities.

The University of Macerata will provide the visiting professor, on the relevant department premises, with a fully equipped room for study and research, as well as, free access to libraries and laboratories.

The department head will submit for the approval of the department council the final scientific report drawn up by the visiting professor, which will be forwarded to the Internationalization Area within thirty days.

**Article 5 – Application and Deadlines**

Applications for the public selection herein described must be submitted online by means of the platform available at [www.unimc.it](http://www.unimc.it), under the Calls Section’s “calls for professors” and under the Internationalization Section’s heading of “visiting professor”.

Applications must include:

1. a clear reference of the university department that the applicant has chosen (the list is available at http://www.unimc.it/en/courses/departments-and-schools);
2. the candidate's scientific and didactic CV, including the list of his/her scientific publications, the experience he/she has acquired in the context of European/international funded projects and his/her participation as a speaker at conferences and/or seminars of international relevance, and a detailed description of his/her ongoing research activities;
3. a plan of the teaching activities to be carried out during the applicant’s period of stay, in the following form: course title, number of lecture hours, course objectives, lecture program, teaching methods and evaluation arrangements (maximum 800 words);
4. a description of the applicant’s research activities to be carried out during the period of his/her stay;
5. a motivational letter expressly stating possible collaborative activity to be carried out by the applicant with the University of Macerata (including any mention of specific researchers or research topics) – (maximum 400 words);
6. a photocopy of the applicant's Identity Card/passport;
7. the applicant's chosen period of stay (relevant semester);
8. information on any impairment the applicant may have, to enable appropriate arrangements to be made.

**Applications must be submitted no later than**

**JANUARY 31, 2020 at 1:00 p.m. (Local time/CET)**

**Article 6 – Financial arrangements**

According to the visiting professor’s category, a differentiated amount will be provided in the form of a scholarship for the individual's mobility, as follows:

- **€ 7,000.00** (Type A) for a stay of 90 consecutive days at the University of Macerata;
- **€ 5,000.00** (Type B) for a stay of 60 consecutive days at the University of Macerata.

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<tr>
<th>Type</th>
<th>Period</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Type A</td>
<td>90 days</td>
<td>7,000.00 euros</td>
</tr>
<tr>
<td>Type B</td>
<td>60 days</td>
<td>5,000.00 euros</td>
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Throughout the visiting professor’s work period, said amount will be inclusive of the taxes and social security contribution to be borne by the recipient who, in addition, will use the amount to cover his/her travel expenses, subsistence and accommodation, as well as any other expense in connection with obtaining a visa or permit if a non-EU citizen, as well as medical expenses. The contribution is subject to the statutory costs.

The University of Macerata will make payment to the visiting professor as follows: 50% of the grant will be paid at the beginning of the visiting period, while the remaining 50% will be paid at the end of such period.
The contribution cannot be combined with any other fees, paid directly or indirectly by the University of Macerata for activities carried out by the visiting professor during periods coinciding with that approved, in the context of this elective procedure.

If because of unforeseen circumstances, and with the sole exception of force majeure, the visiting professor cannot perform all the activities in their program for which he/she has been successfully selected, the grant may be reduced proportionally according to his/her actual stay at the University.

**Article 7 – Selection Board**

Applications are assessed by a selection board appointed by the Rector, chaired by the Rector's Delegate for International relations, and composed of the Administrative Director for the Internationalization Area or his/her delegate, and a member of the technical administrative staff acting as secretary.

**Article 8 – Assessment criteria and general ranked-list**

Assessment is carried out according to the following criteria:
- applicant's CV analysis within the relevant scientific field: evidence of research experience ensuing from published papers, assessed on the grounds of international criteria (up to 50 points);
- plan of teaching activities to be carried out in the applicant's period of stay, in line with his/her academic profile and the teaching module that he/she will be called upon to carry out (up to 25 points);
- research and scientific activities to be carried out during the applicant's visiting period (up to 25 points).

During the assessment, the selection board will take into account the indications of the period of mobility identified by the applicant in the application form, so that a fair and balanced distribution of the presence of the visiting professor is guaranteed in both the first and second semesters of the 2020/21 academic year.

The Board will draw up a general ranking of merit for the conferment of the economic contributions provided for in art. 6 of this call, up to the limit of available economic resources, assigning a maximum number of three positions of visiting professors for each Department of the University.

In the event of cancellation or impossibility of carrying out mobility, the position of visiting professor can be conferred to suitable candidates in respect of the order established in the same ranking.

The final ranking of merit will be approved by a Rector's decree. The outcome of the comparative evaluation will be published on the website [http://www.unimc.it/](http://www.unimc.it/).

Between the University of Macerata and the visiting professor, a *hosting* agreement will be stipulated before the activities begin, in which the parties undertake to define the terms and conditions of the planned activities, as well as their respective obligations.

**Article 9 - Public Notice of Selection Results**

This call, along with the selection results, will be made available on the website of the University of Macerata at [https://www.unimc.it/it/internazionale/visiting-professor/bando/active-call](https://www.unimc.it/it/internazionale/visiting-professor/bando/active-call).

In addition, official information concerning selection results will be sent to the e-mail address that the applicant has provided on his/her application form.

**Article 10 – The Officer in charge**

According to Art. 5 of Law No. 241 of 7th August 1990, the manager in charge of administrative proceedings in connection with this call is Dr. Andrea Dezi, Head of the Internationalization Strategies Office, Via Pescheria Vecchia, 8 – 62100 Macerata – T. +39.0733.2586114 – e-mail: andrea.dezi@unimc.it

For technical and administrative information please contact Paolo Manuel Russo, Tel. +39.0733.2586019 – e-mail: paolo.russo@unimc.it
Article 11 - Personal Data Processing
Personal data processing is regulated by Legislative Decree No. 196 of 30th June 2003 and GDPR UE 2016/679.
All personal data provided by applicants in submitting their applications for selection will be processed only for the purposes related to this call. Candidates must provide their personal data to enable assessment of application requirements, under penalty of exclusion from the public selection. Applicants are entitled to legally exercise their rights as set out in the above-mentioned legislative decree, including the right to access their data, as well as complementary rights, such as the right to amend, update or cancel all data that is inaccurate, incomplete or has not been collected in accordance with legal provisions.

Article 12 - Final Provisions
Issues not expressly covered by this call will be regulated, where applicable, by the relevant existing laws.

MACERATA, 27 NOV. 2019

The Rector
Prof. Francesco Adornato