MEMORANDUM OF UNDERSTANDING
between
University of Macerata (Italy)
and
Southern Federal University (Russia)

The University of Macerata, hereinafter also "UNIMC", with headquarters in Via Crescimbeni nn. 30/32, postcode 62100, Macerata, Italy, represented by its Rector, Prof. Francesco Adornato, and the Southern Federal University, hereinafter "SFedU", with headquarters at 105/42 Bolshaya Sadovaya Str., Rostov-on-Don, 344006, Russia, represented by its Rector, Prof. Inna Shevchenko, agree to establish this Memorandum of Understanding according to the following terms.

Article I – Relevance of the strategy
UNIMC and SFedU agree this Memorandum is part of the mission on internationalization strategies for the two parties as well as the institutional aim of the academic institutions involved.

Article II - Object
The purpose of the Memorandum is the joint academic international cooperation through one or more of the following activities in a spirit of friendship and mutual understanding or without financial burden on parties:

- promoting academic exchange and cooperation for scientific research, sharing innovative, technological and socio-economic contents and objectives, exchanging experiences related to educational and didactic systems in areas of common interest and participating reciprocally in national and international academic events as seminars and meetings;
- enhancing the individual mobility of professors, researchers, students, PhD students and administrative staff for the benefit of international teaching, study and the exchange of know-how and best practices;
- strengthening the internationalization processes related to teaching, research and the third mission by fostering active scientific and educational cooperation, also by sharing bibliographic resources and academic projects of particular complexity and interest.

Article III - Implementation
Should the implementation of the previous article require an agreement between the parties or the provision of financial resources, the parties shall develop specific projects and working plans to be formalized in proper Addenda connected to this Memorandum. These Addenda (if applicable) shall specify the details necessary for the implementation of the foreseen activities and each party will support their outgoing mobility expenses:

- plan of individual mobility of students.
Article IV – Coordination and monitoring
To coordinate and monitor the jointly agreed activities, each University shall appoint its representative as coordinator. UNIMC appoints prof. Benedetta Giovanola, SFedU appoints Prof. Oxana Karnaikhova.
The two persons appointed shall periodically monitor the outcomes of this Memorandum and will report to each own academic bodies.

Article V – Intellectual property
The intellectual property rights arising from the activities realized in the framework of this memorandum belong if they are the result of individual activity, to each party as its author and/or to its author if they are the result of common initiatives, to both parties and/or to their common authors. Publications shall mention this origin. For the activities which might produce outcomes with economic effects, the Parties shall jointly arrange the property rights and their protection according to their own rules.

Article VI - Use of the Logo of Universities
The parties may use the respective institutional logos for the Memorandum related activities and documents under the following conditions:
  a) neither party is authorized to use the name and logo of the other party for publicity and marketing. The use of the name of the other party to mention factually the collaboration is however authorized;
  b) the use of the logo is specific to the activities of the memorandum and limited to the term of the same;
  c) the use of the logo cannot damage in any way the good name, image, decorum, reputation of both parties;
  d) the parties are kept free from any problem or title that may get from the use of their logo, as well as from any use of the denigrating or misrepresentations of their public name.

Article VII - Resolution of disputes
The parties shall commit themselves to solve any dispute connected to the interpretation or implementation of this Memorandum through negotiation. When a jointly agreed solution cannot be achieved, the disputes shall be submitted to the unappealable decision of a proper arbitration panel composed of three members. Each Party shall appoint one member. The two appointed members shall jointly appoint the third member with the role of chairperson.

Article VIII - Coming into force and terms
This memorandum shall be effective as of the latest signature date below and shall remain in force for five (5) years following this date, unless written notice is given by either party. The notice shall take effect three months after the date of notification to the other Party. Nevertheless, the activities in progress in the framework of this Memorandum shall not be compromised by the notice and shall be normally concluded.
This memorandum is drafted in one English version being legally binding. Each party shall keep one original copy of the English version.
Addendum n. 1. Plan of students individual mobility activities between the UNIMC of Macerata and SFedU forms an integral part of this Memorandum of Understanding.
ADDENDUM n. 1

PLAN OF STUDENTS INDIVIDUAL MOBILITY ACTIVITIES BETWEEN UNIVERSITY OF MACERATA (Italy) AND SOUTHERN FEDERAL UNIVERSITY (Russia)

The institutions named below agree to cooperate for the exchange of students in the context of the Bilateral Agreement.

The development of all activities is subject to the budget availability.

A. Information about higher education institutions

<table>
<thead>
<tr>
<th>Name of the institution (and department, where relevant)</th>
<th>Abbreviation</th>
<th>Contact details (email, phone)</th>
<th>Website (eg. of the course catalogue)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Università of Macerata</td>
<td>UNIMC</td>
<td>Area Internazionalizzazione Ufficio Mobilità internazionale Via pescheria vecchia n. 8 62100 Macerata – Italia Responsabile dell’Ufficio: Antonella TIBERI <a href="mailto:cri@unimc.it">cri@unimc.it</a> Tel. +39 0733 2586040 Fax +39 0733 2586339</td>
<td>Sito web dell’Università: <a href="http://www.unimc.it/it">http://www.unimc.it/it</a> Home page del Dipartimento: <a href="http://www.unimc.it/it/didattica/dipartimenti">http://www.unimc.it/it/didattica/dipartimenti</a> Home page studenti in entrata: <a href="http://iro.unimc.it/en/students/incoming-students/students-coming-within-international-agreements">http://iro.unimc.it/en/students/incoming-students/students-coming-within-international-agreements</a></td>
</tr>
<tr>
<td>Southern Federal University</td>
<td>SFEDU</td>
<td>Alla Batchenko Director of the Centre for International Programs and Projects E-mail: <a href="mailto:allabat@sfedu.ru">allabat@sfedu.ru</a> Phone: +7 863 218 40 57 105/42 Bolshaya Sadovaya Str. Rostov-on-Don, 344006, Russia</td>
<td>University website: <a href="http://www.sfedu.ru/index_eng.php">www.sfedu.ru/index_eng.php</a> Course catalogue: <a href="https://sfedu.ru/www/stat_pag">https://sfedu.ru/www/stat_pag</a> es22.show?p=INR/N12344/P</td>
</tr>
</tbody>
</table>

B. Mobility numbers per academic year

Students shall be selected by their home institution based on their academic excellence. The host institution undertakes to accept the selected candidates. Students selected shall be subject to all the rules and regulations of the host institution and shall comply with them in the same manner as the regular students thereof. Health insurance coverage must be arranged by the student in his/her country of origin before his/her arrival at the host institution. The students involved in the exchange program shall pay the academic fees, if any, at their institution of origin. The remaining expenses (travel, accommodation, etc.) shall be borne by the student. The existence of this Agreement shall not imply any obligation of the institutions to provide financial support.
<table>
<thead>
<tr>
<th>FROM</th>
<th>TO</th>
<th>Subject area code [ISCED]¹</th>
<th>Subject area name</th>
<th>Study cycle short cycle, 1st, 2nd or 3rd</th>
<th>Total number of Students [please specify also the cycles: e.g. 1 student of 1st cycle; 2 students of 2nd cycle]</th>
<th>Total number of Months for each student</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNIMC</td>
<td>SFEDU</td>
<td>02</td>
<td>Arts and humanities</td>
<td>1st, 2nd</td>
<td>3 students of each cycle</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td></td>
<td>03</td>
<td>Social sciences, journalism and information</td>
<td>1st, 2nd</td>
<td>3 students of each cycle</td>
<td>5</td>
</tr>
<tr>
<td>SFEDU</td>
<td>UNIMC</td>
<td>02</td>
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<td>1st, 2nd</td>
<td>3 students of each cycle</td>
<td>5</td>
</tr>
</tbody>
</table>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<table>
<thead>
<tr>
<th>Receiving institution</th>
<th>Language of instruction 1</th>
<th>Language of instruction 2</th>
<th>Recommended language of instruction level² Student Mobility for Studies</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNIMC</td>
<td>Italian</td>
<td>English (where indicated)</td>
<td>Not specified Italian B1 English</td>
</tr>
<tr>
<td>SFEDU</td>
<td>Russian</td>
<td>English</td>
<td>B1</td>
</tr>
</tbody>
</table>

D. Additional requirements

To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff.

UNIMC:
In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Mobility Office: cri@unimc.it.

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr
E. Calendario

Academic Calendar

<table>
<thead>
<tr>
<th>Receiving institution</th>
<th>1st semester (fall semester)</th>
<th>Exams of the 1st semester (fall semester)</th>
<th>2nd semester (spring semester)</th>
<th>Exams of the 2nd semester (spring semester)</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNIMC</td>
<td>end of September – middle of January</td>
<td>beginning of January – end of February</td>
<td>beginning of February – end of May</td>
<td>beginning of May – end of July</td>
</tr>
<tr>
<td>SFEDU</td>
<td>beginning of September – end of January</td>
<td>January</td>
<td>beginning of February – end of June</td>
<td>June</td>
</tr>
</tbody>
</table>

Applications/information on nominated students must reach the receiving institution by:

<table>
<thead>
<tr>
<th>Receiving institution</th>
<th>Autumn term* [month]</th>
<th>Spring term* [month]</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNIMC</td>
<td>June 30</td>
<td>October 30</td>
</tr>
<tr>
<td>SFEDU</td>
<td>June 30</td>
<td>December 15</td>
</tr>
</tbody>
</table>

*to be adapted in case of a trimester system.

UNIMC
Partner institutions should send their nominations by email (pls. give student’s first and family name, e-mail, area of studies and semester of Erasmus scholarship).
The students accepted will receive a Welcome e-mail and useful information for their future stay at the University of Macerata.
Then the students should apply according to the procedure given on:
http://www2.unimc.it/en/students/coming-within-international-agreements/enrolment-process.

Southern Federal University (Russia)  University of Macerata (ITALY)

by:
Prof. Inna Shevchenko
Rector

by:
Prof. Francesco Adornato
Rector

Date: 4th April 2021
Stamp:

3 Please check the specific calendar of each Department on this page http://iro.unimc.it/en/students/coming-within-international-agreements/academic-calendar