

**Call for applications for one scholarship position with joint supervision at Sorbonne Université  
(Vinci Programme 2025) - PhD in HUMANITIES AND TECHNOLOGIES - (cycle XLI – AA.YY.  
2025/2028)**

**Art. 1**

**Call for application**

1. The call for applications for admission in the PhD course *Humanities and Technologies* (cycle XLI - AA.YY. 2025 - 2028) for one scholarship position with joint supervision at Sorbonne Université, research project “An unexplored case of relationships between Le Marche and France in Fifteenth-Century Europe: the itinerarium of Girolamo da Matelica, hermit and humanist in the footsteps of Petrarch. With a critical digital edition of his unpublished work *De vita solitaria*”, funded within the Vinci Programme 2025 by the Italian-French University / Université Franco Italienne, is now open.
2. The legal duration of the course is three years, beginning on November 1<sup>st</sup>, 2025, and ending on October 31<sup>st</sup>, 2028.
3. Details and obligations pertaining to the position are available in the individual PhD course description annex, which form an integral part of this call.
4. This call for applications is considered valid notification for all purposes. Any changes, updates, or additions to its content will be announced **exclusively** through publication on the website: <https://www.unimc.it/it/dottorato-di-ricerca/ammissione-ai-corsi/borsa-vinci/2025>.

**Art. 2**

**Admission requirements**

1. Eligible candidates to the present call for applications are graduates holding a Specialist or Master's Degree or Master's Degree (single-cycle) or degree obtained under the laws in force before [Ministerial Decree No. 509 of November 3<sup>rd</sup>, 1999](#), or a second-level academic qualification awarded by institutions belonging to the AFAM sector (Higher Artistic and Musical Education), or an equivalent non-Italian academic qualification (Master's Degree) obtained from a foreign University.
2. The eligibility of foreign degrees is verified by the Admission Committees **exclusively** for the purpose of admission to PhD courses, in compliance with the legislation in force in Italy and in the country where the qualification was awarded, as well as with international treaties or agreements on the recognition of qualifications for the pursuit of studies.
3. All candidates will be provisionally admitted to the selection process and will be excluded from the doctorate if, upon verification, it turns out that their qualifications do not meet the requirements for admission to third-level courses.
4. Those who obtain the required qualification, mentioned in paragraph 1, by the date of enrolment in the PhD course, October 31<sup>st</sup> 2025, may also participate in the competition for admission. In this case, admission to the competition is subject to a reservation and the possible enrolment is regulated by the provisions of the following Art. 6 par.4.

**Art. 3**

**Application**

1. Applications shall be submitted, either in Italian or in English language, **exclusively** online via the following link <https://pica.cineca.it/unimc/dott-2025-vinci>, enclosing a copy of a valid identity document clearly showing its expiry date (identity card or passport) and **paying the non-refundable application fee of €15.00, within the telematic procedure, no later than 11.59 p.m. (Italian time) of October 10<sup>th</sup> 2025.**
2. Possible applications submitted in a different way will not be considered.

3. Applications send without one or more of the following elements:

- application form, filled out in accordance with Articles 46 and 47 of [Presidential Decree 445 of December 28<sup>th</sup>, 2000](#);
- self-certification of Italian degree, referring to in Art. 2 par. 1;
- declaration and documentation certifying the holding of the foreign degree required for admission, pursuant Article 2 paragraph 1 and paragraph 8 of this Article;
- identity document (ID card or passport);
- payment of the non-refundable application fee.

will be **excluded** from the selection process.

4. **Application fees will not be reimbursed under any circumstances.**

5. Candidates are not allowed to submit multiple application. In the event of multiple applications, only the last submission in chronological order will be considered valid.
6. Candidates who intend to apply for the position must not have ever received a scholarship for a PhD course, even partially. This condition must be self-certified in the application form.
7. Candidates who obtained their degree in Italy must provide a self-certification with the list of the examinations undertaken, which is required for the assessment of prior academic studies.
8. Candidates whose degree was obtained abroad must produce copies of Bachelor's degree and Master's degree diplomas, and copies of certifications of examinations taken, with the translations in Italian or English, **for each of the above degrees**.
9. Publications and any other required documents must be submitted exclusively in electronic .pdf format and attached **solely** to the online application.
10. Notwithstanding the provision of Art. 2 par. 4 above concerning the degrees necessary for access, the other qualifications submitted must be obtained before the deadline indicated in this call.
11. In the application form, under the Languages section, candidates must state the level of knowledge of French.
12. No amendments or additions may be made to the application after it has been submitted. If a previously submitted application needs to be amended, a new application needs to be completed and sent, with all the necessary elements, including the non - refundable fee. This application will replace the previously submitted one.
13. The validity of applications will be assessed by the University administration offices, after the deadline established in paragraph 1 of the present Article. The University reserves the right to order checks on the truthfulness of the statements made in the application. Candidates who made false declarations will be subject to prosecution in accordance to the current legislation. Furthermore, such actions will result in immediate exclusion from the selection process and, if assessed after enrolment, from the PhD course.
14. Further communications concerning this call will be published on the webpage <https://www.unimc.it/it/dottorato-di-ricerca/ammissione-ai-corsi/borsa-vinci/2025>.
15. The University does not assume any responsibility for any technical problems, internet issues or service interruptions. If a candidate provides an incorrect email address, the University will not be held liable for any failure to communicate with them. Furthermore, the University will not be held responsible for any problems or delays caused by third parties, unexpected events, or unforeseeable circumstances.

#### **Art. 4**

#### **Admission Committee**

1. The Rector nominates the Admission Committee, formed by tenured university professors and/or researchers. The Admission Committee is chaired by the Coordinator of the PhD course or his/her delegate.
2. The composition of the Admission Committees will be made available publicly after the deadline of the call, on the webpage <https://www.unimc.it/it/dottorato-di-ricerca/ammissione-ai-corsi/borsa-vinci/2025>.

## Art. 5

### Selection

1. Admission to the PhD course takes place after passing a selection procedure aimed at assessing the candidate's preparation, ability and aptitude for research.
2. The selection is divided into two phases: Preliminary Evaluation and Interview.
3. The **Preliminary Evaluation** shall award a maximum of **30 points**, distributed according to the following criteria:
  - a) Coherence of previous academic background with the topic of the research project, especially regarding the areas and topics covered in the bachelor's and master's degree theses (max 15 points);
  - b) Suitability of the candidate's curriculum vitae for the research project, according to academic and scientific qualifications (max 10 points);
  - c) Suitability for research work, based on the cover letter and any letters of reference (max 5 points);
4. A minimum score of 21 points is required to pass the Preliminary Evaluation.
5. Results of the aforementioned preliminary evaluation will be exclusively published on the <https://www.unimc.it/it/dottorato-di-ricerca/ammissione-ai-corsi/borsa-vinci/2025>. This publication is an official notification for all purposes.
6. Candidates who pass the preliminary evaluation, pursuant paragraph 3 of this Article, are admitted to the Interview, which will take place exclusively online.
7. A maximum of **70 points** will be awarded during the interview phase.
8. The interview is intended to assess the knowledge and skills required to develop the project of the position, as well as the candidate's aptitude for research. Knowledge of the French language will also be assessed.
9. **The convocation for the online interview** takes place **exclusively** through the publication of the exam calendar and the link, exclusively on the webpage <https://www.unimc.it/it/dottorato-di-ricerca/ammissione-ai-corsi/borsa-vinci/2025> and serves as official notification to those interested, who are therefore required to attend the interview, without prior notice, on the date and in the manner indicated on the aforementioned website, presenting a valid identification document.
10. Failure to attend the interview is considered as withdrawal from the selection process.
11. The Admission Committee formulate the ranking list, based on the scores awarded in the two selection phases. In case of equal score, priority will be given to the younger candidate.
12. The selection documents and the ranking list will be approved by Rector's Decree, declaring the successful candidate.
13. The ranking list will be published **exclusively** on the webpage <https://www.unimc.it/it/dottorato-di-ricerca/ammissione-ai-corsi/borsa-vinci/2025>. This publication constitutes official notification for all purposes

14. The individual evaluation assessments issued by the Admission Committee will be made available to each candidate via the application platform, at the end of the selection process (Art. 3, par. 1), in accordance with the [European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers](#).

## **Art. 6**

### **Enrolment in PhD course**

1. The successful candidate, listed in the ranking list, **must complete his/her enrolment by October 31<sup>st</sup>, 2025, under penalty of disqualification**
2. No further communication will be sent to the winner regarding the deadline for enrolment.
3. There is no possibility of enrollment for a different type of position than the one assigned by the approval decree.
4. Failure to obtain the admission degree by the deadline established in paragraph 1 implies non-admissibility for the PhD course and inability to proceed with the enrolment.
5. In order to complete enrolment in the PhD course, the selected applicant is required to:
  - a) Login at <http://studenti.unimc.it/Home.do> and submit the enrolment form within the deadline indicated in paragraph 1;
  - b) Pay the first instalment for the PhD tuition fees and/or contributions ([Piano tasse](#)), within the deadline indicated in paragraph 1;
  - c) Upload the following documents in the "Career attachments" section:
    - [Declaration of the recipient](#);
    - Copy of residence permit or copy of the request receipt for obtaining a residence permit (**only in the case of non-EU citizenship**);
    - Copy of health insurance policy (private or SSN) (**only in the case of non-EU citizenship**).
6. **The reception of the enrolment form as well as the receipt of payment of the fee and/or contributions** by the University **within the deadline** is necessary in order to confirm the acceptance of the position and enrolment completion. The candidate failing to fulfil these requirements will be subject to exclusion.
7. Fees and/or registration contributions will not be refunded under any circumstances.
8. The candidate who do not register by the deadline indicated in paragraph 1 of this Article will be considered tacitly waived.
9. If a scholarship winner expressly or implicitly waives their entitlement, the scholarship will be awarded to the next successful candidate in the ranking list.
10. The Administration will notify those concerned of any change in the ranking list and the deadline for taking over via the contact e-mail address indicated in the application. Failure to enrol by the deadline will be considered as withdrawal.
11. Enrolment in a PhD course is compatible with a simultaneous enrolment in University study courses pursuant to [Law n. 33 of December 4<sup>th</sup>, 2022](#).

## **Art. 7**

### **Further fulfilments for candidates with foreign qualifications and visa applicants**

1. Winners with admission qualifications obtained in non-EU countries who have not already provided documents for assessing the authenticity and equivalence of the second-level qualification obtained when submitting the application (e.g. Diploma Supplement, Declaration of Value issued by the Italian diplomatic authorities in the country where the qualification was obtained, certificate of authenticity and

comparability issued by centres such as ENIC-NARIC), will have to provide these documents during the enrolment phase (online in the "Career Attachments" section) or **within one month of the start date of the course**.

2. The University reserves the right to request a declaration of authenticity and equivalence for qualifications obtained in EU countries, as well as the provision of the original documentation.
3. Candidates with foreign qualifications who do not present the required documentation at the time of submission of the application or enrolment process will be provisionally enrolled and will be subsequently excluded from the PhD course if they fail to provide the requested documentation, or if, upon verification, they do not meet the requirements of Art. 2. In such cases, the scholarship payments received must be returned.
4. After completing the enrolment, candidates who are required to obtain a visa to stay in Italy must register on the [University portal](#), make a "pre-enrolment application" for the PhD course and follow the procedure indicated therein to issue a visa.
5. Upon their arrival in Italy, candidates are also requested to promptly send the following documents to [scuola.dottorato@unimc.it](mailto:scuola.dottorato@unimc.it) for payment of the scholarship:
  - a) **a)** Valid residence permit. Those who do not have a valid residence permit must request it within 8 days of their arrival in Italy by following the procedure indicated here ([Residence permit](#)) and send a copy of the proof of application issued by the Questura (local police);
  - b) **b)** Tax code, issued by the Italian Revenue Agency. Those who are not in possession of this code must request it by following the instructions found on the [University webpage](#).

## Art. 8

### Scholarship

1. According to [M.D. no. 247 of February 23<sup>rd</sup>, 2022](#), the yearly gross amount of the scholarship awarded for attending PhD courses is **€16,243.00** for each recipient.
2. Scholarship recipient **must sign up with INPS Separate Management Registration (Gestione Separata)**, pursuant to Art. 2 par. 26 of the [Law n. 335 of August 8<sup>th</sup>, 1995](#), and Art. 4 of [Law no. 476 of August 13<sup>th</sup>, 1984](#).
3. The PhD student holding a scholarship, who intend to carry out paid activities during the three-year PhD programme, must be authorised by the Board of Teachers. **The gross annual personal taxable income, compatible with the scholarship, should not exceed the amount of the scholarship defined by [M.D. no. 247 of February 23<sup>rd</sup>, 2022](#)**
4. **Verification of compliance with the aforementioned limit will be applied from the first tax period following the start date of the course. If the income limit provided is exceeded, the scholarship will be suspended and the unduly received monthly payments must be returned to the University.**
5. The scholarship should not be combined with the payment of research grants or with any other scholarships, except those awarded by national or international institutions that support the integration of training and research activities through fellowships involving stays abroad.
6. The assignment of the scholarship is annual and is confirmed, after the admission to the following year, by the Board of Teachers.
7. The amount of the scholarship is increased by 50% for carrying out research activities abroad, from a minimum of six (6) months to a maximum of eighteen (18) months.
8. The scholarship is paid monthly, except for the first two months, which are paid together in December 2025.

9. The payment of the scholarship is subject to the submission of a tax code issued by the Italian Revenue Agency.
10. The fruition of the scholarship excludes the establishment of a subordinate employment relationship with the University.

#### **Art. 9**

##### **Grants for research activities**

1. In order to pursue research activities in Italy and abroad, **each PhD student** is granted an annual budget of no less than 10% of the scholarship amount, pursuant to Art. 9 par. 4 of [M.D. no. 226 of December 14<sup>th</sup>, 2021](#).

#### **Art.10**

##### **Tuition fees and charges**

1. Fees (Regional Fee for the Right to Higher Education, public liability insurance and stamp duty) and the annual fee (Contributo Onnicomprensivo Annuale, COA) for the attendance of the PhD course are indicated on the webpage [Iscrizioni e tasse](#).
2. The annual fee (COA) is divided into contribution ranges, depending on the amount of the ISEE-U or PhD ISEE statement, in accordance with the [Teaching and Student regulations](#).
3. A waiver of the annual fee (COA), excluding the premium for civil liability insurance and applicable stamp duty, will be granted to individuals with a certified disability, in accordance with applicable national legislation, with a degree of disability equal to or greater than 66%.
4. Withdrawal after enrolment or disqualification from the course do not entitle the applicant to a refund of the fees and contributions paid.

#### **Art. 11**

##### **Personal data processing**

1. In accordance with Art. 13 of [2016/679/UE - GDPR](#), notice is hereby given that the University of Macerata is committed to respecting the confidential nature of the information provided by candidates: all personal data will be processed only for the purposes connected to and instrumental to this call, according to existing laws.
2. The Data Controller of personal data is the University of Macerata, with headquarters in Macerata, via Crescimbeni nn. 30-32, in the person of the Rector as Legal Representative. The Data Controller can be contacted at [urp@unimc.it](mailto:urp@unimc.it) or at the PEC address [ateneo@pec.unimc.it](mailto:ateneo@pec.unimc.it).
3. The Data Protection Officer, designed pursuant to Article 37 of [2016/679/UE - GDPR](#), operates in conjunction with the Data Controller. The Data Protection Officer can be contacted at the following email address: [dpo@unimc.it](mailto:dpo@unimc.it).
4. All selection process records are public. By [Law no. 241 of August 7<sup>th</sup>, 1990](#), whoever has a legally relevant interest is entitled to legally exercise the right to access said records within 60 days of their approval.

#### **Art. 12**

##### **Responsible for the administrative procedure**

1. Pursuant to [Law no. 241 of August 7<sup>th</sup>, 1990](#) and subsequent amendments and integrations, the officer in charge of the present administrative procedure is Giovanna Biagetti - Doctoral School and G. Leopardi School Area - School Services and PhD Programmes Office, Via A. Gramsci, 38 – 62100 Macerata (e-mail: [scuola.dottorato@unimc.it](mailto:scuola.dottorato@unimc.it); PEC: [ateneo@pec.unimc.it](mailto:ateneo@pec.unimc.it)).

#### **Art. 13**

#### **Final provisions**

1. PhD students are required to follow the provisions of the [Code of Ethics of the University of Macerata](#).
2. For all issues not provided in this call for application, please refer to the Regulations containing the procedures for accreditation of centres and PhD courses and criteria for the establishment of PhD courses by accredited institutions ([M.D. No. 226 of December 14<sup>th</sup>, 2021](#)), as well as to the University Regulation on PhD Programmes ([Rector's Decree No. 81 of March 1<sup>st</sup>, 2023](#)).
3. In case of discrepancies between the two language versions of the present call for application, the Italian language version prevails.

**Call for applications for one scholarship position with joint supervision at Sorbonne Université (Vinci Programme 2025) - PhD in HUMANITIES AND TECHNOLOGIES - (cycle XLI – AA.YY. 2025/2028)**

**Course Coordinator: Prof. Roberto LAMBERTINI**

<b>Position available with joint supervision at Sorbonne Université</b>	<b>1</b>
---	----------

<b>Curriculum</b>	UT1 - Digital Humanities for literary and linguistic research
<b>Research project</b>	An unexplored case of relationships between Le Marche and France in Fifteenth-Century Europe: the <i>itinerarium</i> of Girolamo da Matelica, hermit and humanist in the footsteps of Petrarch. With a critical digital edition of his unpublished work <i>De vita solitaria</i> .
<b>Description</b>	The project will investigate the intellectual <i>itinerarium</i> of Girolamo da Matelica, a hermit and humanist to whom the famous Florentine bookseller Vespasiano da Bisticci dedicated a lengthy biographical profile, recalling his origins from Le Marche region, his education in Paris, and his arrival (at least from 1457 onwards) at the Badia Fiesolana, where he became an active copyist in its service. He produced a dozen codices for him, remarkable both for the quality of the texts transmitted (especially Church Fathers and humanistic translations from Greek) and for their artistic value, the result of collaboration with the leading craftsmen of the time. The project will also provide a philological-literary and historical study of Girolamo's <i>De vita solitaria</i> , an ascetic-spiritual treatise that remained unpublished so far, with the aim of highlighting, for the first time, the relationships between this work - clearly recalling to Petrarch - and the wide range of authors and texts that Girolamo had the opportunity to read, study and transcribe.
<b>Scientific Disciplinary Sector</b>	FLMR-01/A MEDIEVAL AND HUMANISTIC LATIN LITERATURE
<b>Thesis supervisor of University of Macerata</b>	Prof. Silvia Fiaschi
<b>Thesis supervisor of Sorbonne Université</b>	Prof. Cécile CABY
<b>Mandatory language requirements</b>	Knowledge of the French language.
<b>Obligations of PhD students</b>	Attendance at PhD training activities and at least six (6) months of study and research at Sorbonne University.