

## TEMPLATE FOR ADVERTISING RESEARCH POSTS

based on indications given by par. 4.4.1 of the  
"Report of the Working Group of the Steering Group of Human Resources Management under the  
European Research Area on Open, Transparent and Merit-based Recruitment of Researchers"

**Recruiting Department/Research Unit: Department of Humanities**

**Title:** DIGITALIZZAZIONE DI ARCHIVI ANALOGICI CON PROCESSI CERTIFICATI. PROGETTAZIONE E  
SPERIMENTAZIONE DI UNA SOLUZIONE PRATICA

### **Offer description:**

The project fits into the framework of document digitisation, with the aim of fostering the massive dematerialisation of paper archives through the adoption of process certification, provided for in Appendix 3 of the AgID Guidelines and also regulated by Circular No. 26/2024 of the Ministry of Culture. This methodology makes it possible to guarantee conformity between computer copy and original without resorting to manual comparison, overcoming the limitations of traditional conformity certification procedures. The project envisages three lines of activity: 1) analysing the legal, technological and archival conditions for the application of process certification; 2) conducting a comparative study of European solutions and international standards on the subject; 3) testing these techniques on an analogue archive, selected as a case study, using the instruments of the recently established Digital Humanities Laboratory.

### **Researcher career profile:**

- *R1 First Stage Researcher (up to the completion of PhD)*

For further details <https://euraxess.ec.europa.eu/europe/career-development/training-researchers/research-profiles-descriptors>

**Location:** Macerata, Italy

### **Type of contract:**

- *temporary*

### **Job status**

- *full time*

**Expected start date and duration of the contract:** 12 (twelve) months. The exact start date will be provided after the selection process.

**Annual gross salary:** 19.368,00 €

**Selection criteria:** Master's degree in Humanities, Informatics, Technology

### **Preferential selection criteria:**

1. Ph.D. in Humanities and Technology or other discipline related to the content of the research project
2. Master's degree in 'creation, management and preservation of digital archives' or other Master's degree focusing on the subject of electronic archiving and digital preservation in accordance with Legislative Decree no. 82/2005
3. Good knowledge of the English language
4. Good computer skills

5. Any additional non-academic experience will be assessed if relevant to the research programme

**Application deadline:** 01/08/2025 1 p.m.

**Full details are available at:** <https://www.unimc.it/it/ateneo/bandi-e-concorsi/finanziamenti-ricerca/bandi-assegni-ricerca>

**Enquiries can be made to** Ufficio Ricerca Scientifica e Dottorato – [ufficio.ricerca@unimc.it](mailto:ufficio.ricerca@unimc.it)

## DISCLAIMERS

- The University of Macerata has adopted an OTM-R (Open, Transparent and merit-based Recruitment) policy within the framework of its Human Resources Strategy for Researchers; see <https://www.unimc.it/it/ricerca/hrs4r/la-policy-otm-r-open-transparent-and-merit-based-recruitment-of-researchers>
- The University of Macerata pursues an equal opportunities and diversity policy as well. Among facilities, a kindergarten is available for university's employees. Specific facilities and services are also dedicated to employees with disabilities (transportation services, specific technologies for studying).