PUBLIC CALL FOR APPLICATIONS FOR NO. 13 SCHOLARSHIPS FOR INTERNATIONAL STUDENTS ENROLLING IN MASTER’S DEGREE COURSES AT THE UNIVERSITY OF MACERATA FOR THE 2021/2022 ACADEMIC YEAR

ARTICLE 1 - Purpose, Scholarship Amount and Duration
Within the framework of initiatives to promote and sustain the internationalization of its degree courses, the University of Macerata announces 13 scholarships for international students who enrol for the 2021/2022 academic year to study full-time in a Master’s degree course (two-year courses) at the University of Macerata, whereof one is reserved for those who enrol in the Master’s degree course ‘International Relations’ (LM-52) promoted by the Department of Political Science, Communication and International Relations. International students are understood to be all EU students (excluding Italian citizens) and non-EU students residing abroad holding a degree issued by a non-Italian institution valid for the enrolment in the specific master’s degree course. Simultaneous enrolment in different Italian or foreign universities, or university and equivalent institutions and in different study courses of the same university is prohibited. ‘Enrolment’ is intended as the very first enrolment in the first year of a Masters’ degree course. Applications from students enrolling in other years of the degree course, transferring from another degree course or transferring from another University will not be taken into consideration. The total amount of each awarded scholarship is € 7,000.00 before taxes, which must be paid by the recipient.

ARTICLE 2 - Incompatibility
These scholarships are not compatible with other scholarships and, in particular, those awarded by MAECI (Italian Ministry of Foreign Affairs and International Cooperation), within the “Invest Your Talent in Italy” program, and by CRUI (Conference of Italian University Rectors) for students who are beneficiaries of international protection. Until all administrative and academic requirements are met as set forth in this call (article 7, point 3), scholarships are not cumulative with any scholarship awarded by the University of Macerata, or by ERDIS (Regional Authority for the Right to Education for the Marche Region).

ARTICLE 3 - Application Requirements
In order for the candidates to apply, they need to produce evidence that they meet the requirements listed below. Failure to comply will result in exclusion from the selection process. Students must:
1. Meet requirements to enrol in the chosen Master’s degree course or be able to provide evidence of fulfilling such requirements upon enrolment. The admission requirements to the Master’s degrees can be found within the website of the
Eligibility for enrolment may be obtained only through prior application assessment.

To this end, candidates are required to submit the pre-admission application no later than the 22nd of May 2021, 11.59 pm (Italian time), which is the set deadline for the fourth intake, using one of the following two options:

a. online platform at apply.unimc.it for the following master’s degree courses:
   - LM-37 Languages, Cultures and Literary Translation;
   - LM-38 Modern Languages for International Communication and Cooperation;
   - LM-49 International Tourism and Destination Management;
   - LM-52 International Relations;
   - LM-77 International Finance and Economics, curriculum;
   - LM-89 Cultural Heritage Management;
   - LM-85 Pedagogical Sciences;

b. online form, which is available in the section “Scholarships for international students”, subsection “International” of the website of the University of Macerata, exclusively for the master’s degree courses not available on the platform.

2. not be enrolled in a degree course at the University of Macerata nor be recipients of a scholarship for international students from the University of Macerata in the previous academic years;
3. be born on and after January 1, 1994;
4. be European citizens (excluding Italian citizens) or non-European citizens residing abroad.

ARTICLE 4 - Application: Terms, Process and Documents

Candidates are required to complete the pre-admission application exclusively in compliance with the procedures and within the deadlines set out in art. 3, point 1 and must include the documents listed below:

1) a copy of the applicant’s passport or other valid form of identification;
2) a certificate issued by the University with the list of the exams taken. Students holding a bachelor’s degree must also provide a copy of their bachelor’s degree diploma or a certificate issued by the University attesting that the earned foreign degree is valid for enrolment in the chosen Master’s degree;
3) a video motivating the application in the language the Master’s degree course is taught in, namely English or Italian;
4) a curriculum vitae in the language the Master’s degree is taught in at the University of Macerata.

Suitable candidates, who meet all requirements for enrolment, must confirm their application for this call no later than:

JUNE 7, 2021 AT 11:59 PM (ITALIAN TIME)
Participation must be made explicit before the deadline by the candidate meeting the requirements for enrolment in the Master’s degree course on the online platform at apply.unimc.it, by replying to the relevant notification sent via email. Applicants of Master’s degree courses not available on the platform must follow the instructions in the “Scholarships for international students” section of the website of the University of Macerata www.unimc.it.

Applicants must submit documents either in Italian or in English based on the Master’s degree in which they wish to enrol. If documents are in a language other than Italian or English, they need to be translated into either Italian or English. Applicants themselves may translate the documents.

At this stage, an official translation, legalization and declaration of value are not required. Incomplete applications or applications lacking the required documents will not be accepted.

ARTICLE 5 - Evaluation Criteria, Ranking and Approval of the Ranking List
The selection Committee will be appointed by the Rector and formed by the vice-Rector for the International Relations and two members chosen from among the academic or administrative personnel. The Committee will evaluate the applications based on the following criteria:
- Curriculum vitae maximum 70 points
- Contents of the application video maximum 30 points.

The Committee in charge will provide an overall merit ranking of the proposals that, subsequently, will be formally approved by the head of the Internationalization Area. Should applicants reach the same score, the youngest applicant will be given priority.

The ranking list will be published from June 2021 in the section “Scholarships for international students” subsection “International” of the website of the University of Macerata.

ARTICLE 6 – Acceptance of the Scholarship
Successful applicants will be officially notified of the scholarship award via e-mail, which was provided on the application form. Within 10 days of receipt of the notification, the successful applicant will have to send an e-mail to prospective.student@unimc.it to officially accept the award as per the terms of the call. Failure to comply will result in the loss of the scholarship.

In the event scholarships are not accepted or declined, they will be awarded to the next applicants on the ranking list, to successful candidates whose names appear on the list compiled by the Committee in charge.

ARTICLE 7 - Scholarship Disbursement and Requirements to Preserve Eligibility
The disbursement of the scholarship is subject to enrolment of the successful applicant as a full-time student in the given Master’s degree course in the academic year 2021/2022, as well as meeting the eligibility requirements set forth below.
Scholarship monetary awards will be divided in three instalments once the awardees submit the form, which can be downloaded from the section “Scholarships for international students” subsection “International” of the website of the University of Macerata, in which they provide a statement declaring they are eligible according to the provisions set forth in Art. 2 of this call. Failure to comply will result in the loss of the scholarship. Moreover, throughout the duration of the scholarship, students must promptly inform the University of Macerata of any change in the content of their initial statement.

Scholarship monetary awards is divided in three instalments and disbursement is subject to the awardees fulfilling the administrative and academic requirements outlined as follows:

<table>
<thead>
<tr>
<th>Instalment</th>
<th>Administrative and academic requirements</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1°</td>
<td>Be registered as a full-time student in the Master’s degree course</td>
<td>€ 2,000,00 *</td>
</tr>
<tr>
<td>2°</td>
<td>Have earned at least 10 University credits (CFU-ECTS) by 31 March, 2022</td>
<td>€ 2,500,00 *</td>
</tr>
<tr>
<td>3°</td>
<td>Have earned at least 40 University credits (CFU-ECTS) by October 15, 2022 and be enrolled in the second year of the Master’s degree course at the University of Macerata</td>
<td>€ 2,500,00*</td>
</tr>
</tbody>
</table>

*before taxes which must be paid by the recipient

The scholarship monetary awards will be transferred directly to the recipient’s bank account or to a prepaid card using an international bank account number (IBAN), preferably an Italian one. The first instalment is disbursed after enrolment, i.e. starting from November 2021. Students who do not meet the requirements for the disbursement of the second instalment by 31 March 2022, yet meet the requirements for the disbursement of the third instalment, will receive the second instalment together with the third one. The University credits (CFU-ECTS) fulfilling the administrative and academic requirements outlined above must be earned at the University of Macerata.

**ART. 8 – Data Protection**

All of the data provided, in whatever form, by the participants in this call will be treated in accordance with Legislative Decree no. 196 of 30 June 2003 (Italian Personal Data Protection Code) and the GDPR (EU) 2016/679 (the European regulation for the protection of personal data). The data will be used for the administrative purposes of this call. Each individual can deny permission to use said data at any time.

**ART. 9 – Final Provisions**

In accordance with article 4 of Law 241 of 7 August 1990, the person in charge of this procedure is Dr. Andrea Dezi – Internationalization Area, Internationalization Policies Office, located in Via della Pescheria Vecchia n. 8 62100 Macerata (tel. +39.0733 258 6114, email: andrea.dezi@unimc.it).
For further information relating to the administrative procedure of this call, you may contact the Internationalization Area, Internationalization Policies Office, at prospective.student@unimc.it. This call is published on the University website at www.unimc.it.

The English version is a translation of the original in Italian for information purposes only. In case of a discrepancy, the Italian original will prevail. Please refer to relevant legislation for all matters not covered in this call.

Issued in Macerata.

The Rector
Prof. Francesco Adornato

This digitally signed document is pursuant to the Italian Digital Administration Code and related rules.

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**Deadlines:**

**May 22, 2021 at 11.59 pm (Italian time):** deadline for submitting request for prior application assessment procedure, also called “pre-admission application”, using online platform at apply.unimc.it (fourth intake) or online form.

**June 7, 2021 at 11.59 pm (Italian time):** application to participate in this call after confirmation.